



APPROVED

**Temiskaming Shores Minor Hockey Association
Minutes**

June 8 2010 @ 1900 hours
New Liskeard Old Council Chambers

Attendance: Simon Chartrand Kevin Murphy Ron Desjardins
Ruth Shepherdson Cory Siermachesky J.P. Pascoli
Sue Shepherdson Wendy Dupuis Mike Kidd
Sylvie Bailey David Grant Trevor Desrosier
Steve Polyblank Richard Beauchamp

Regrets: Paul Gosselin

Late: Allan Legros

1. Call to order by Ruth Shepherdson at 7:02pm
2. **Motion by Steve Poly blank and seconded by Ron Desjardins to adopt the agenda. CARRIED**
3. **Motion by Kevin Murphy and seconded by Steve Polyblank to adopt the minutes from May 11/2010 CARRIED**
4. **Business arising from the minutes-none**
5. **Motion by David Grant and seconded by Mike Kidd to adopt the minutes from May 26/2010-CARRIED**
6. **NOHA AGM-1. Electronic Registration System-2nd stage-next process is further training on line training and Sue is already registered.**
 2. **Hosting 2011 NOHA AGM**-a letter was sent by the TSMHA to host the NOHA AGM and was not successful.
 3. **Hosting OHF Atom A Championships**-a letter has been sent in application to host the OHF Atom A Championship-a response letter has not been received at this time.
7. **Administrator Report-June 1-8th**-Discussion was held regarding the best way for the administrator to report to the board. A bi-weekly e-mail from the administrator to all committee members, outlining tasks accomplished and tasks to follow were recommended. Corey Siermachesky suggested that the administrator job description be reviewed and duties be removed or added as the executive feel appropriate. Mike suggested that a copy of the job description be circulated for new executive members to review. Sue Shepherdson provided a report of what has been done at this time- 1. She has processed 140 registrations. All deposited and entered into the computer.2. She has forwarded association dues to NOHA. 3. She has forwarded all collected user fees to the city along with the 2010-2011 ice requests. 4. She has picked up Nevada monies and tickets and she is in the process of reconciling the reports and applying for another license asap.

8. **Equipment Report**—4 sets of jerseys are missing- Wendy Dupuis and Ron Desjardins will communicate with the people responsible for the missing jerseys and ensure that the jerseys are returned. Wendy Dupuis indicated that the Bantam A jerseys are starting to look a little old. A discussion was held with regards to the number of jerseys needed. Corey indicated that currently not all girls are registered for hockey however the prediction on the number of girl teams for next year are 1 novice team , 2 Atom teams, 1 Peewee team, 1 Bantam team and 1 Midget team. **Motion by Wendy Dupuis and seconded by Simon Chartrand that the TSMHA order 5 sets of new sweaters for the 2010-2011 season after reviewing inventory by month end (June).** CARRIED

9. **Web Site Report-as circulated**-Ruth indicated that she has had some complaints that some of the forms can be difficult to download from the TSMHA website. J.P. Pascoli indicated that if he is informed of the difficulties that he can look into it further. Sylvie Bailey informed J. P. Pascoli that some attempts were made to register her attendance for the meeting but a window would pop up asking for a name and password. J.P. Pascoli will follow up. J. P. Pascoli indicated that each team have the ability to add their team's information on the TSMHA website however this is the responsibility of the team manager. An information session will occur with the managers to inform them on how to add information on the TSMHA website once the teams are formed.

10. **Correspondence/Phone call-Tim Zafiris**-Ruth indicated that Dr. Logan has provided the TSMHA with information on concussions. Tim Zafiris has approached Ruth asking if he could speak to the board members on new technology that is available that can provide data on children with concussions. Simon Chartrand had some concerns with the TSMHA liability if allowing a child who has had a concussion to play if the testing has been done or not done on the child. All were in favour to have Tim Zafiris come to talk to the members at one of the TSMHA meeting to provide information and answer any questions. Ruth will follow-up with Tim Zafiris to schedule a time when he can come to speak to the members during a meeting.

-**Nicole Mercier**-is a Dental Hygienist who makes mouth guards for children-Nicole has asked to be present at the next TSMHA registration. Ruth will follow up with Nicole.

Ruth indicated that she has asked all the executive members to write a job description. Several members provided a description and others have not. Ruth provided the executive members with a copy of the job descriptions that she had.

11. **Committee Recommendations**-An outline of tasks for each executive member was provided by Ruth and reviewed. Simon Chartrand declined the special events tasks due to personal reason. Al Legros accepted to lead the House League portfolio but three other members have been assigned to assist. Trevor Desrosiers volunteered to share the duties for house league with Al Legros if he would help with the travel A. Al was agreeable. J.P Pascoli declined the task of travel C. Steve declined the on-off ice officials and indicated that Sue will do this task. Executive members were asked to review the tasks and further discussion will take place at our next meeting.

Banners-Ruth would like a committee to decide what will be done with the banners.

12. **President's Summary –E-mail usage**-Ruth suggested that people be careful in writing e-mails and provided the committee members information on e-mail etiquette.

-**Police Checks**-all members of the executive have to have a police check done yearly.

-Puckhound bites will be written by Ruth Shepherdson and added to the TSMHA website and not the newspaper.

Paul has sent his tournament dates request:

- Atom/Novice Travel-Oct 29, 30, 31/2010
- Atom/Novice House- Nov 26,27,28/2010
- Bantam House/Travel -Jan 21, 22, 23/2011
- Peewee House/Travel –Feb 4, 5, 6/2011
- Midget House/Travel- Feb 18, 19, 20/2011
- NOHA T of C (Peewee A, Novice A, Novice C)- March 4, 5, 6/2011
- NOHA T of C- March 11, 12, 13/2011
- OHF Championships- April 8, 9, 10/2011

Motion by Kevin Murphy and seconded by Mike Kidd to accept the tournament dates requested. CARRIED

Kevin suggested that we promote our tournaments by proactively sending out official notices to each Minor Hockey Association in the NOHA as well as in Quebec.

Steve Polyblank had some concerns with the coaching selection process however most members were satisfied with this year's process in limiting conflict of interest of the committee members and allowing several committee members to participate in the process.

-David Grant, Trevor Desrosiers and Sylvie Bailey were excused from the meeting-a discussion was held regarding the Travel A Novice coach for the 2010/2011 year was discussed. **Motion by Wendy Dupuis and seconded by Simon Chartrand to accept the coaching committees selection of Trevor Desrosiers for the Novice "A" head coaching job for the 2010-2011 season. CARRIED**

Ruth informed the TSMHA executive that the donation to the TSMHA from the IPM was 500\$

Steve Polyblank had some concerns with e-mails not being circulated to him. Some concerns were raised regarding the Administrator having access to e-mails that are circulated to the executive members. The administrator's presence at meetings was also discussed. Some feel that the administrator should be present during the entire meeting others feel she should be present for a portion of the meeting and maybe not attend all meetings. Kevin Murphy suggested that if the information is sensitive and that the administrator should not be present during the meeting that she can be asked to leave. Further discussion will occur after the administrator job description has been reviewed by all TSMHA executive members.

13. **Next Meeting Date**-Ruth Shepherdson will inform the TSMHA executive of the date of the next meeting.

14. **Motion by David Grant and seconded by Ron Desjardins to adjourn the meeting-Adjournment 2130.**