

**Temiskaming Shores Minor Hockey Association
Minutes**

September 13 2011@ 1900 hours
Don Shepherdson's Memorial Arena

Attendance: Allan Legros	Fred Rivet	Christian Lemire
Shelly Dedo	Terry Pedersen	Natalie Rivet
Mike Kidd	Trevor Desrosiers	Cory Siermachesky
Sylvie Bailey	Dyna McDonald	

Regrets: Hugo Rivet

Late: Richard Beauchamp, Don Lajoie, and Marc Robillard

1. Call to order by Allan Legros at 7:04 pm
2. The agenda was reviewed and maintained open to add items as needed.
3. **Motion by Dyna MacDonald and seconded by Shelly Dedo to adopt the minutes from August 23/2011 CARRIED**
4. **Treasurer's/Administrator's report**
 - 4.1 Educating the public about the officiating program-see attached information-Differed
 - 4.2 NOHA-Elite Hockey Review-Triple AAA Teams-see attached information-Differed

Registration

We have now completed 5 registrations plus numerous late registrations. We have registered over 400 players.

The registration process has to be reviewed for next season. Nat and Fred suggest offering an incentive for early registration (before August 1st). The discount should be significant enough so people will take advantage of the discount. Our last registration of August 31st and also all the late registrations (over 140) is putting a burden on the administration to enter all the information into the different systems and getting the rosters posted and approved within a very tight timeline. Fred and Nat recommend online registration as this would eliminate doubling of paperwork and provide a more efficient system for the volunteer fee. People could pay upfront and be refunded when their volunteer hours are completed.

Financials and Accounting

The transfer for the Midget B Account is yet to be completed. We are waiting on previous signing authorities to complete the transfer to the General Account. We are communicating with them by email and trust that this will be completed soon.

The statement of receipts and disbursements was provided ending August 31, 2011. This report will be prepared quarterly. (Aug 31/2011, Nov 31/2011, Feb 29/2012 and May 31/2012). These reports will be helpful with auditing our books next year.

Accounts Receivables from 2010-2011

Fred and Nat continue to communicate with individuals with outstanding balances from last season.

Volunteer Cheques 2010-2011

The volunteer cheques from 2010-2011 were deposited on Sep 1, 2011. Fred and Nat are addressing inquiries on an individual basis. Outdated cheques were assigned to Executive members to follow up with the individuals to collect new cheques.

OWHA Registration

The girls travel teams will be entered and payment sent this week to the OWHA.

HC Registry (NOHA) – ITsportsnet (OWHA)

Natalie has completed entering the information on the registrants that we have for the NOHA. She is working on getting the required documents that are missing for some of our members. The OWHA information will be entered in the system as the teams are finalized.

Meeting with Town of Cobalt

A letter has been sent to the Town of Cobalt requesting that the ice bookings for TSMHA be changed from 50 minutes of ice to 60 minutes of ice. A response is expected by Wednesday September 14, 2011. Allan Legros is scheduled to meet with town council on Sept. 27/2011 to discuss the Cobalt arena.

Data Backup of TSMHA Laptop

We now have an 8GB key for backing up all information on the TSMHA Laptop.

Referee Ice time

TSMHA have booked a 1 hour ice session for our new officials on Thursday September 22nd at the Haileybury Arena. The session is to provide the officials with on-ice training, which is not included in the referee's course. The training will cover positioning, dropping the puck, penalty

calling and procedures. This will be a valuable investment for the association. Senior officials will be volunteering their time to teach the new officials.

-Hockey Canada registry is to be completed before Sept 16/2011. Everything is going well. All travel teams have been registered. The TSMHA Executive will not approve any players to skate down this season. Last season NOHA did not approve any request from TSMHA to allow players to skate down.

-2 more coaching applications were added to the list.

-Fred indicated that one more hour of ice time may be available on Sundays at the New Liskeard arena. He will continue to follow up with the City of Temiskaming Shores.

-Fred indicated that bursaries are available through the Coaches Association of Ontario for coaches who are taking their Development 1. Visit www.coachesontario.ca for more information.

-TSMHA has been awarded the Peewee C NOHA's on March 2nd to 4th 2012, the Bantam A and Bantam C NOHA's on March 9th to 11th 2012 and the Midget C NOHA's on March 23rd to 25th 2012-on the same weekend that Lions have taking on the Midget A.

-TSMHA has also accepted the NDHL Midget House Northern Loop tournament scheduled on March 17th and 18th2012.

-Shinny hockey was a huge success. Thank you to all volunteers and those who participated.

5. Correspondence/Phone calls- Fundraising request.

- A letter was received from Victor Legault requesting the release of 2 children living in the TSMHA district to play in the Cobalt Minor Hockey Association. All Executive members were agreeable to the release.

-Fred will continue to communicate with potential sponsors as needed.

-On line volunteer hours filling up well.

-Fred had a chance to talk to Paul Gosselin regarding tournaments. A max of 20-24 teams per tournament was suggested. This allows for ice time to be available at the Haileybury arena early Sunday afternoon.

-Fred has received positive feedback from volunteers and that the tracking system that TSMHA is using to sign off on volunteer hours once the hours have been completed is working very well.

6. Business arising from the previous minutes:

6.1 Cobalt arena-full hour vs 50min-see Treasurer's report

6.2 TSMHA office, computer back up and drop off box- see Treasurer's report

6.3 NDHL update-Allan, Chris and Fred attended the meeting. The scheduling meeting is on Oct 4/2011 at 6:30pm in Englehart High School Cafeteria. Anyone trying to schedule an exhibition

- game should send Fred Burrows an e-mail or fax with 2 weeks' notice. A discussion was held regarding the 2 or 3 referee system. Fred Burrows recommends a 3 referee system for any team above Atom level. TSMHA will continue with a 2 referee system for Atom and Novice games.
- 6.4 Police checks-Allan indicated all TSMHA volunteers are required to provide a police check. Allan indicated that he is still waiting for some volunteers to provide their police checks.
- 6.5 Medals and Awards update-Dyna indicated that the medals have been ordered. All medals will be gold with the puckhound logo on it. Medals from last year's stock will be given to second place winners as 340 medals were left from last year. The new medals were purchased from Timiskaming Printing and dog tags from Source for Sport.
- 6.6 Hockey stick fundraiser update- Chris Lemire indicated that Timiskaming Printing has taken on the fundraiser for the hockey sticks. Sticks have been ordered.
- 6.7 Coach Mentor-Cory Siermachesky spoke to John Zubyck to inquire if he would be interested in being a coach mentor for the TSMHA. John was agreeable in providing some information on introductory coaching and reference manuals. John will provide TSMHA with dates he can be available.
- 6.8 Photographer-see attached quotes-Allan indicated that he would revise the quotes with Fred Rivet. Quotes will be revised at the next meeting to decide on the photographer for TSMHA.

7. Reports of Committees:

8. New Business

- 8.1 Number of Refs-NDHL and NOHA-conversations are ongoing.
- 8.2 Fotoshop-unresolved past work-Allan to follow up with Fred Rivet.
- 8.3 Skate down- Cory Siermachesky indicated that he received a request for a Bantam girl to skate down for a Peewee boys' team as her brother plays for that particular team. Cory will follow up with the parents and provide the executive with more information.
- 8.4 Account at Grand and Toy-TSMHA has an account at Grand and Toy and Fred Rivet now has a new card. The old account was closed.
- 8.5 Discuss the need to develop a change room policy for girls playing on a boys' team. A discussion was held regarding the need to develop a policy regarding girls changing with the boys. Many different scenarios were discussed. It was encouraged that all coaches follow up with the parents of the particular team to identify any concerns and decide as a team on how to proceed.
- 8.6 Coaches' selection for C, house league and Tykes-Discussion was held regarding the coaches selection for the C teams. **Motion by Sylvie Bailey and Seconded by Mike Kidd that TSMHA accept Dwayne Charland for the Head Coach position for the Novice C Boys team for the 2011/2012 season. CARRIED**
- Motion by Mike Kidd and seconded by Chris Lemire that TSMHA accept Jamie Hepworth for the Head Coach position for the Atom C boys team for the 2011-2012 season. DENIED**
- Motion by Cory Siermachesky and seconded by Sylvie Bailey that TSMHA accept David-Sean Rowell for the Head Coach position for the Atom C boys team for the 2011-2012 season. CARRIED**
- Chris Lemire removed himself from the room.
- Motion by Cory Siermachesky and seconded by Trevor Desrosiers that TSMHA accept Chris Lemire as the Head Coach position for the Peewee C boys team for the 2011-2012 season. CARRIED**
- Motion by Don Lajoie and seconded by Marc Robillard that TSMHA accept Steve Sears as the Head Coach position for the Bantam C boys team for the 2011-2012 season. CARRIED**

- 8.7 Outdated volunteer cheques-Allan indicated that outdated volunteer cheques were still outstanding and asked that all executive members follow up with known members to inquire if volunteer hours had been completed or not and if cheques could be destroyed or re-written.
- 8.8 Outstanding policies to be reviewed: Allan indicated that the policies below needed to be reviewed as soon as possible as the hockey season had begun. All members were assigned a policy and asked to review and make changes accordingly and present revised policy at the next meeting.
- 8.8.1 Team picture policy-assigned to Chris Lemire
 - 8.8.2 Arena policy-assigned to Allan Legros
 - 8.8.3 Ice allocation policy-assigned to Cory Siermachesky
 - 8.8.4 On ice policy-assigned to Don Lajoie
 - 8.8.5 Equipment policy-assigned to Richard Beauchamp
 - 8.8.6 Team funding policy-assigned to Terry Pedersen
 - 8.8.7 Finance policy-assigned to Allan Legros
 - 8.8.8 Team refund policy-assigned to Shelley Dedo
 - 8.8.9 Certification policy-assigned to Trevor Desrosiers
 - 8.8.10 Dressing room policy-assigned to Dyna MacDonald
 - 8.8.11 NOHA card policy-assigned to Marc Robillard
 - 8.8.12 Tyke fun day policy-assigned to Mike Kidd
 - 8.8.13 Volunteer policy-assigned to Sylvie Bailey
- 8.9 The Try Out policy-**Motion by Sylvie Bailey and seconded by Dyna MacDonald that each age level will have their own unshared ice time allocation for tryout purposes. CARRIED**

8.10 Cory indicated that the Peewee B and Bantam B girls' team would like to have a team fundraiser. **Motion by Cory Siermachesky and seconded by Terry Pedersen that TSMHA accept the fund raising request for the Peewee B and Bantam B girls for a bottle drive on Sunday Sept 18/2011. CARRIED**

9. Next meeting Sept. 27/2011 at 7pm

Motion by Shelly Dedo and seconded by Terry Pedersen to adjourn the meeting 2210.

Written by
Sylvie Bailey
Secretary