

**Temiskaming Shores Minor Hockey Association
Minutes**

August 23 2011 @ 1900 hours
New Liskeard Old Council Chambers

Attendance: Allan Legros	Fred Rivet	Christian Lemire
Shelly Dedo	Terry Pedersen	Natalie Rivet
Don Lajoie	Mike Kidd	Trevor Desrosiers
Sylvie Bailey	Dyna McDonald	Cory Siermachesky
Richard Beauchamp	Hugo Rivet	Marc Robillard

Regrets:

Late:

1. Call to order by Allan Legros at 7:02 pm
2. **Motion by Hugo Rivet and seconded by Mike Kidd to adopt the agenda with addition to New Business 8.10 NDHL Northern loop 8.11 Fundraiser request .CARRIED**
3. **Motion by Terry Pedersen and seconded by Chris Lemire to adopt the minutes from August 9/2011 CARRIED**
4. **Treasurer's/Administrator's report
Registration**

TSMHA has now completed 4 registrations. We have registered a total of 260 players. Please see age-division breakdown for complete details. (Attached with e-mail)

Financials and Accounting

The transfer for the Midget B Account is yet to be completed. We are waiting on previous signing authorities to complete the transfer to the General Account.

Accounts Receivables from 2010-2011

We have contacted all individuals listed on the A/R from last season. We are making every effort possible to get these resolved. Some have been collected, while others are set up with monthly payments. We are confident that we will be able to collect from most of the individuals.

Volunteer sign-up sheet

Members have been signing up for their volunteer hours via the website. Everything is going great thus far with this new format. Nat Rivet is working on job description for each volunteer job.

OWHA Registration

We have sent in the ITR's and Provincial Bonds for our girls teams. We registered the following divisions: Novice House, Atom House, Atom B, Peewee House, Peewee B, Bantam House, Bantam B, and Midget B.

A motion was passed at the May 2011 OWHA AGM that if only one travel team is registered per category within the association, they must card at a minimum level of B.

We will be working with Cory Siermachesky to finalize team numbers and send in player registrations.

HC Registry - Webinar Training

Nat Rivet has received the HC Registry Training through Webinar. Her "writing privileges" should be activated shortly. Nat Rivet indicated that HCR program is very effective and time saving. HCR can also help with on line registration-something to consider in the future.

Coaches Clinics

The clinic dates and times are now posted in the TSMHA website, as well as the NOHA website. We are just waiting for a confirmation for the Trainer's Clinic.

NOHA Signing Authority

A letter has been sent to the NOHA to replace Shelly Dedo with Natalie Rivet for writing privileges with the HC Registry.

Meeting with City of Temiskaming Shores

Allan Legros and Fred Rivet met with Tammy Caldwell from the city to discuss the upcoming season and ice allocations. A few points were discussed regarding ice bookings and weekend allocations. Fred Rivet will follow up with Tammy regarding the requests.

Meeting with Town of Cobalt

A letter has been sent to the Town of Cobalt requesting that the ice bookings for TSMHA be changed from 50 minutes of ice to 60 minutes of ice. A response is expected shortly.

Meeting with Eric Ouellette (RIC – District 4) and Fred Burrows (NOHA Rep)

Discussion took place as to how the new system of assigning officials will work for TSMHA. The software system that is used to assign officials should be very efficient at getting the job completed. They will also make every effort possible to pick local referees. A discussion regarding payroll to be completed by the software program took place. Eric Ouellette will look into costs and get back to the association. Time keepers training is scheduled for Sept 10/2011 from 3pm to 4pm. Eric Ouellette is also looking into the possibility of taking the responsibility of assigning the time keepers.

Data Backup of TSMHA Laptop

An external hard drive or data key will need to be purchased in order to back up all data that is on the TSMHA Laptop. Hugo indicated that TSMHA is unable to do data back up through Northern Telephone. Hugo will further investigate data back-up possibilities and bring options to the next meeting.

Communication with Administrators (Post-Meeting)

Allan Legros will communicate with the Administrators after the meeting and outline any tasks that have been assigned for the Administrators to complete.

Fred indicated that ice time has been booked until Sept. 25/2011 for the A, C and house league teams.

The scheduling meeting for all House league teams has been scheduled for Sept. 1/2011.

Deadline for team submissions for the NDHL Novice, Atom, Peewee and Bantam Rep teams is Sept. 14/2011.

Deadline for team submissions for the NDHL Novice House, Atom House, Peewee House and Bantam House is Sept. 18/2011.

The scheduling meeting with the managers/coaches has been scheduled for Sept. 20/2011 at 7pm at the West Ferris Arena. Managers/coaches should bring their booked tournament dates to this meeting.

Oct 1/2011 is the first weekend of play for rep and house teams (novice, atom, peewee and bantam).

Oct. 3/2011-Deadline for team submissions for Midget House, Midget Rep and Tykes teams.

5. Correspondence/Phone calls- Fundraising request.

Fred Rivet sent a letter to Cobalt Arena to increase their practise time to a full hour. This will be brought up to council and the Cobalt Arena will communicate with the TSMHA regarding their decision.

Fred indicated that a local photographer made contact via the website requesting TSMHA's team pictures and individual pictures.

6. Business arising from the previous minutes:

6.1 TSMHA office, computer, mail boxes and drop off box-Richard Beauchamp painted the door. The room has been cleaned out and organized. The City of Temiskaming Shores has put in some electrical outlets. A fax machine will be available in that room. A locked box will be hung beside the door for drop off. The room will be used as a tournament headquarters. Mike Kidd wondered about Tyke equipment and accessibility. It was decided that the allotment of equipment will be divided between Tyke coaches and brought home. Richard indicated that all the Jersey's for the Tykes are in a locker. Richard indicated that several practise jerseys are available in the TSMHA office. Corey requested that Pinnies be available for the Shiny hockey.

- 6.2 Rooster's Midget Team payment update-Cory indicated that 10 parents have paid their outstanding balance for the Rooster's Midget Team. Cory will follow up with the remaining parents.
- 6.3 NDHL update-Richard Beauchamp and Chris Lemire indicated that the NDHL continues to recommend that TSMHA consider a Triple A team to play in the NDHL loop. North Bay wants our A teams to play against their Double A team in North Bay. Chris Lemire also indicated that during the NDHL meeting there was a discussion about no boundaries. He indicated that the possibility of not needing a release for players to play in different regions may be considered in the future. North Bay is trying to grow the NDHL. A discussion was held regarding considering a Double A team instead of triple A team.
- 6.4 Police checks-Allan Legros indicated that he is still waiting for a copy of police checks from some of the Executive members. Dyna McDonald investigated further on the requirements from the NOHA regarding police checks. The NOHA requires that "all individuals holding the title of coach, assistant coach, trainer, assistant trainer, manager, on-ice official and anyone else determined by the Risk Assessment Tool be subject to Criminal Record Checks which include that Vulnerable Sector Screening and a search of the National Sex Offender Registry". TSMHA will follow guidelines put out by the NOHA regarding police checks.
- 6.5 Medals and Awards-list of ideas and price lists-Dyna spoke to Al Roy and Denise for quotes regarding lanyards and medals. Trophies, frisbees, water bottles, towels, bracelets and skate guards were found in the TSMHA office while cleaning up. Different prizes will be distributed at each tournament. Dyna suggested that dates not be put on any merchandise as they cannot be reused yearly. Dyna will be investigating prices further for lanyards and medals and then will purchase accordingly.
- 6.6 Executive volunteers for tournaments-to be discussed after NEOHA schedule
- 6.7 Hockey stick fundraiser-Chris Lemire presented the hockey stick fundraiser. He provided prices for the junior stick, intermediate stick, Nano stick and senior stick. Chris indicated that the sticks could be available for Sept. 10/2011. Chris will go to Al Roy at Timiskaming Printing to inquire if he would be willing to manage the selling of the sticks.
- 6.8 Dates for training are: **Initiation Program**-Friday Sept. 30/2011 at 6:15pm at the Don Shepherdson Memorial Arena. **Coach Development 1**- Saturday Oct. 1/2011 and Sunday Oct. 2/2011 8:30am both days at Don Shepherdson Arena. **Checking**- Sunday Oct. 2/2011 12:45pm to 3:00pm (in conjunction with Development 1 Clinic) at the Don Shepherdson Memorial Arena and **Speak Out**-Wednesday Oct. 5/2011 from 6:15pm-10:30pm at Riverside Place in New Liskeard. TSMHA will reimburse any coach that is carded with a team for coaches training sessions. All coaches need to register on line. Referees and time keepers will be responsible to cover their own training expenses. Time keeper's training is scheduled for Sept. 10/2011 from 3pm to 4pm at the Don Shepherdson Memorial Arena.
- 6.9 Fundraiser with Montreal Canadians-A discussion was held and it was decided that TSMHA would not pursue this fundraiser.

7. Reports of Committees: None

8. New Business

- 8.1 Review Policies-Team Composition Policy and Affiliation Policy-The Team Composition Policy was revised and no changes were made. The affiliation Policy was discussed. Several suggestions and changes were made. **Motion by Cory Siermachesky and seconded by Sylvie Bailey that a maximum of 2 affiliate player's be allowed to practice at a time with their affiliate team. After practicing more than 5 times with the affiliate team during the**

- TSMHA designated practice times the affiliate player will be required to pay an affiliate player fee of \$125.00. Goalies are exempted from this policy. CARRIED**
- 8.2 Code of Conduct letters for parents, players and volunteers to sign at registration next year- Discussion post-Summit report-The arena policy will be reviewed and updated by Allan Legros and Sylvie Bailey and presented at the next meeting.
 - 8.3 Pamphlets to recruit volunteers in the High School-discussion post-Summit report-Currently our parents have responded very well in volunteering for TSMHA events. Pamphlets are not required for the school at this time but should volunteers be needed in the future a pamphlet could be developed or suggestions were made to contact the guidance council at the High School.
 - 8.4 Two (2) Referee system & One (1) linesman-(Do we want this for our association)-discussion post-Summit report-Allan Legros indicated that he met with Eric Ouellette and a 2 band system for all house league and travel novice and atom teams was recommended.
 - 8.5 Coaching Mentor-Recommended at the Summit- A discussion was held regarding a coach mentor. Cory will talk to John Zubyk regarding coach mentoring.
 - 8.6 Refresher program and training for coaches-do we want this for the association-discussion post-Summit report-A discussion was held regarding continued training for coaches. TSMHA recommends that coaches continue to improve as coaches through training at their own expense and time.
 - 8.7 Photographer-A tender for team pictures and individual pictures will be sent out. Options will be revised and a decision will be made according to the best offer.
 - 8.8 Dress code-A discussion was held and it was determined that coaches and managers will be responsible to determine the dress code for their team.
 - 8.9 Player release-Allan Legros indicated that he had some requests from potential Bantam players to play with the Lions. The players would be moving from Bantam to Midget level hockey. Concerns were raised regarding the Bantam team being compromised. All were in agreement with the releases to the Lions in the best interest of player development.
 - 8.10 NDHL-Northern loop- Chris Lemire will attend both the NDHL South and NDHL North meetings.
 - 8.11 Fundraiser request-Ebert Welding Bantam Team is requesting to do a bottle drive on Oct. 10/2011. **Motion by Dyna McDonald and seconded by Cory Siermachesky that Ebert Welding Bantam be allowed to hold their annual bottle drive to raise funds for extra practises and tournaments. This bottle drive will be held Monday Oct. 10/2011. CARRIED**

9. Next meeting Sept. 13/2011 at 7pm

Motion by Terry Pedersen and seconded by Hugo Rivet to adjourn the meeting 2200.

Written by
Sylvie Bailey
Secretary